J. 3 1957

## MENCRANDUM FOR THE RECORD

SUBJECT: Notification of Employee Emergencies

In reporting on items discussed at the DD/S staff meeting 13 February 1957 the Director of Personnel has advised that the Inspector General should be notified of employee emergencies. The Inspector General is particularly concerned with being informed as to serious accident, death, or arrest eases; however, his interest is not limited to these mattern. The Office of Personnel member responsible for advising the Director's office and Colonel Grogan in specific cases will also report them to Mr. Kirkpatrick's office.

STATINTL

Assistant Executive Officer

Office of Personnel

Distribution:

0 - D/Pers Emergency File

STATINTL

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